



कमला नेहरु कॉलेज (यूनिवर्सिटी ऑफ़ दिल्ली)
KAMALA NEHRU COLLEGE (UNIVERSITY OF DELHI)
अगस्त क्रांति मार्ग AUGUST KRANTI MARGE
नई दिल्ली - 110049 NEW DELHI - 110049

REF. NO.: KNC/EP/ULLS/2025/ 17

Date: 07.01.2025

E-PUBLISHING TENDER NOTICE FOR ULLAS-2025

The College invites **ONLINE** bid as per Two Bids System (Technical and Financial) from eligible firms through e-procurement <https://eprocure.gov.in/eprocure/app> (E-publishing)

Our Enquiry Ref No.	KNC/EP/2025/
Publish Date	09.01.2025 AT 11.00 AM
Bid Document Download Start Date	09.01.2025 AT 12.30 PM
Bid Submission Start Date	09.01.2025 AT 12.30 PM
Pre-Bid Meeting Date	13.01.2024 AT 03.00 PM
Bid Submission End Date	30.01.2025 AT 05.00 PM
Bid Document Download End Date	30.01.2025 AT 05.00 PM
Bid Opening Date (Technical)	31.01.2025 AT 11.00 AM
Bid Opening Date (Financial)	03.02.2025 AT 11.00 AM (only technically qualified).
	A presentation of all eligible vendors will be held before the committee for perusal and award of work. The Schedule for the same will be notified on the College Website www.knc.du.ac.in

Subject: Invitation of ONLINE two bids system (Technical -Cover-1 and Financial- Cover-2) for ULLAS-2025 through E-publishing under CPPP.

Bids are invited from experienced and bonafide Event Management companies for organizing the Annual Cultural Festival, Ullas -2025 (two days) to be held tentatively on 27th & 28th February - 2025. The bids superscribed as "**Bid for ULLAS 2025**" must reach the office in the name of the Principal, Kamala Nehru College, August Kranti Marg, New Delhi – 110049 by post as per details given below latest by **30.01.2025 till 05.00 pm in two covers (Cover-1: Technical Bid and Cover-2: Financial Bid to be placed in a single envelope):**

Enclosures/Checklist for Technical Bid:-

1. The company's profile with complete financial and experience details duly signed.
2. A copy of valid PAN card & GST No.
3. The firms must have minimum work experience of delivering at least 5 (five) similar projects for educational institutions with a minimum project cost of Rs.15 Lakhs, (Copy of Work Orders/M.O.U to be attached for verification).


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4. In support of minimum work experience, the firms must provide satisfactory work completion certificates of successfully conducted events issued from the educational institutions. Contact details of the issuing authority of college/institutions must be available on the certificate for the purpose of verification of its veracity.
5. An undertaking (self- declaration certificate) that the agency has not been blacklisted by any central/state/UT Government institutions/ colleges and there has been no litigation with any government department / educational institutions & sub-contracting will not be permitted.
6. The firms should have minimum turnover of Rs.30 Lakhs in the last five financial years, and should furnished: -
 - a) Audited Balance Sheet. B) ITR of last 5 years
7. Acceptance form duly signed by the firm, as given in Annexure 1 should be submitted.
8. Letter of authorization to submit the quotation on behalf of the company if required.
9. Consolidated sheet, as given in annexure 2 & 3 should be filled and submitted.

Note: The firm should quote the rates of Component A and B under Financial Bid (Cover-2) inclusive of all prevailing Govt. taxes and quoted rates will remain the same throughout the tenure/extended tenure (if any) / revised tenure (if any) of the contract/MoU and no revision of quoted rates will be permissible for any reasons under any circumstances thereafter. For support of information submitted by component firms, the documentary evidences are mandatory. The bid will not be considered for Technical (Cover-1) evaluation by the College and will be treated as technically disqualified and their Financial Bids shall not be considered and opened in case of any missing documents.

The required specifications are given below for two days of the festival and firms are requested to submit their Financial Bids (under Cover-2 in a separate envelope) Component wise


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Component -A

TENTING, STAGE, ENTRY GATE, SECURITY, POWER SUPPLY

I. TENTING

NAME	DESCRIPTION	QUANTITY AND specifications	NUMBER OF DAYS
STALLS	Size 15ft x 15ft (inclusive of 2 tables with top cover with front & side frills, 2 chairs with cover, 1 tube light and 1 power-point each)	20	2
SOFA	Two-seater	10	2
CHAIRS	With cover	100	2
EXTRA TABLES	With top cover with front & side frills	40	2
CHEMICAL (Portable) WASHROOM	-	Male-02 Female-02	2
HALOGEN LIGHTS ON POLES	Mounted in such a way that the light also reaches stalls, but should cover all corners of ground	20 (Subject to vary As per requirement)	2
MAIN GATE	With Truss draping (30x30)	Multicolor	2
GROUNDS	Drapes in the ground	With multi colour	2
Fire Safety	All safety measures to be taken care of.	As per requirement	2

II. MAIN STAGE SOUND, LIGHTING, LED WALL (FOR 2 DAYS)

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
**Stage with ceiling covering	Size 40x32ft and 6 feet height	as per requirement	2


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LED backdrop in the center	Size 15x10ft	1	2
Flex Back Drop(side)	Size 12x10ft	2	2
Stairs	-	As per requirement	2
Smoke machine	-	02	2
Mic with stand	-	08	2
Carpets	-	As per Requirements	2
Sound engineer	-	01	2
Line Array	2	10	
Bass	2	6	
Monitor	2	6	
Side fill	2	4	
In Ear Monitor	2	10	
DI Units	2	4	
Podium MIC	2	4	
Corded mic kit	2	10	
Mic stands	2	10	
Cordless mic kit	2	6	
Drum mic kit	2	As per requirement	
Drum Kit	2	1	
Guitar amp	2	1	
Bass amp	2	1	
Keyboard amp	2	1	
Pioneer CDJ	2		
DJM	2		
LED WALL	2		CENTER 60*10
Truss IRON AS PER Requirement	2	4 Side AND 1 Pillar	60*40 SIZE
Sharpie	2	10	


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III. ENTRY GATE

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Flex on the gate	As per requirement	1	2
Bengali drapes	Plaza & Ground	As per requirement	2

IV. SECURITY

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Barricading Mojo	-	1000 running feet	2
Bouncer	-	Male-15 Female-15	2
Walkie Talky	-	30	2
Private security Guard	-	20	2

Security more from gate to road with fencing hives & Security checking equipment's.

V. POWER SUPPLY

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Generator	125KV (10 hours running) for whole event	02	2
Fire extinguisher	As per statutory norms & requirement	03	2

VI. LIGHT AND SOUND IN AUDITORIUM

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
LED lights	LED lights with controller	20	2
Sharpies	Moving heads	06	2
Monitor and Mixer (Light and Sound)	For stage listening	2	2
Bass	-	2	2


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Cordless mic kit	-	2	2
Sound Mic engineer	-	1	2

VIII. SOUND IN NEW SEMINAR ROOM

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Mic with stand		08	2
Cordless Mic		06	2
Monitors		02	2
Top		02	2
Mixer & Monitor		01	2
Sound engineer		01	2
Light Mixer		02	2

Component -B

Note: The quoted rates shall be inclusive of all taxes and will remain the same throughout the tenure/ extended tenure (if any) / revised tenure (if any) of the contract/MoU and no revision is permissible for any reason thereafter. The rate quoted should be inclusive of all expenses and requirements for both the days. No additional expenditure other than the quoted value will be borne by the College

The required specifications are given below for both the days of the festival.

B. Rate quoted Inclusive of travelling, boarding, lodging, refreshments and any other expenditures.

Preferences for Band Show (any one) Day-1st

<u>Artists Name</u>	<u>Price quoted(Rs)</u>
Samarpit Band	
Usool Band	
Kutley Khan	


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Brij Basi	
Awaan	
Mizaz	

Preferences for Celebrity (any one) Day- 2nd

<u>Celebrity Name</u>	<u>Price quote (Rs)</u>
Arjun Kanungo	
Asees Kaur	
Aastha Gill	
Amit Mishra	
Jassie Gill	
Sachin Jigar	
Milind Gaba	
Mitraz	
Varun Jain	
Nikita Gandhi	
Papon	
Shirley Sethia	

Sankh

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Standup Comedian (any one) Day-1st

<u>Comedian</u>	<u>Price quote (Rs)</u>
Chirag Panjwan	
Gurleen Pannu	
Madhur Virli	
Vivek Samtani	
Ashish Solanki	
Swati Sachdeva	

1. All details regarding the subject tender are available on websites & <http://www.knc.edu.in> & <http://www.du.ac.in> in the "Tender Notice Section".
2. The tenders received in time with complete information including Technical and Financial Covers will be opened in the Committee Room of the College as per the schedule. The Bidders or their representative (not more than one) may be present, if they so desire, at the time of opening of tenders with a valid ID proof / authority letter from the firm.
3. The College reserves the right to accept or reject any/all of the tenders without assigning any reason.



Prof. (Dr.) Pavitra Bhardwaj,

Principal

**KAMALA NEHRU COLLEGE
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Annexure -1

**Company Letter Head
UNDERTAKING**

From: (Full name and address of the Event Management company)

To,
Dear Sir/ Madam,

I submit the Price quote for ULLAS 2025 at KAMALA NEHRU COLLEGE and related activities as envisaged in the Quotation document.

I have thoroughly examined and understood all the terms and conditions as contained in the document, and agree to abide by them.

I offer to work at the rates as indicated in the stated form attached herewith inclusive of all applicable taxes.

I hereby declare that price quoted in this quotation document are for the ULLAS 2025 at KAMALA NEHRU COLLEGE.

Yours Faithfully,

Annexure 2

KAMALA NEHRU COLLEGE
(UNIVERSITY OF DELHI)

CONSOLIDATED STATEMENT FOR QUOTATION

	DETAILS	NAME OF THE EVENT FIRM/COMPANY (.....)
	<u>COMPONENT "A"</u>	
I.	TENTING, STAGE, ENTRY GATE, SECURITY, POWER SUPPLY	Rs.
	GST (%)	

Authorized Signatory (Signature of the Authorized Person)

Annexure 3

KAMALA NEHRU COLLEGE

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CONSOLIDATED STATEMENT FOR QUOTATION

	DETAILS	NAME OF THE EVENT FIRM/COMPANY (.....)
I.	<u>COMPONENT "B"</u>	
	Rate quoted Inclusive of travelling, boarding, lodging, refreshments and any other expenditures)	
(a)	<u>BAND SHOW</u>	
		Rs.
		Rs.
		Rs.
		Rs.
		Rs.
		Rs.
	GST (%)	
(b)	<u>CELEBRITY</u>	

IMPORTANT DATES AND INFORMATION

Our Enquiry Ref No.	KNC/EP/2025/
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Government e-Procurement System
<http://eprocure.gov.in>

TENDER INPUT FORM

(A) Basic details:

1	Tender Reference No. *	KNC/EP/ULLAS-25/7
2	Tender Type *	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Limited <input type="checkbox"/> EOI <input type="checkbox"/> Auction <input type="checkbox"/> Single
3	Form of Contract *	<input checked="" type="checkbox"/> Work Contract <input type="checkbox"/> Auction <input checked="" type="checkbox"/> Service Contract <input type="checkbox"/> Buy <input type="checkbox"/> Empanelment <input type="checkbox"/> Sell <input type="checkbox"/> Buy & Service
4	No. of Covers *	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
5	Tender Category *	<input type="checkbox"/> Goods <input type="checkbox"/> Works <input checked="" type="checkbox"/> Services
6	Allow Resubmission *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7	Allow Withdrawal *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8	Allow Offline Submission *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9	Payment Mode *	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online
9 (a)	If Offline :	Instruments : <input type="checkbox"/> SS-Small Savings Instrument <input type="checkbox"/> BG-Bank Guarantee <input type="checkbox"/> BC-Bankers Cheque <input checked="" type="checkbox"/> DD-Demand Draft
9 (b)	If Online :	Banks : <input type="checkbox"/> ICICI <input type="checkbox"/> UTI <input checked="" type="checkbox"/> SBI <input type="checkbox"/> PNB

(B) Cover details:

	No. of Covers	Cover type	Contents
1	Two Covers	(a) Fee/PR equal/Technical (b) Financial	Tech + Financial
		(a)	

**Government e-Procurement System
Tender Work Input Form**

(C) NIT Document (only .jpg and .pdf files are supported)

SNo	File name	Type:	Size:
1			

(D) Work Item Details:

1	Work Item Title *	E-publishing for ULLAS-2025
2	Work Description *	As per Tender Document
3	Pre qual. Details	
4	Product Category *	<input type="checkbox"/> civil works <input type="checkbox"/> electrical works <input checked="" type="checkbox"/> Fleet Management <input type="checkbox"/> Computer Systems
5	Product Sub Category	
6	Contract Type *	<input checked="" type="checkbox"/> Tender <input type="checkbox"/> Empanelment <input checked="" type="checkbox"/> INR <input type="checkbox"/> US <input type="checkbox"/> EUR
7	Tender Value *	
8	Bid Validity days * If other, specify	<input type="checkbox"/> 120 <input checked="" type="checkbox"/> 90 <input type="checkbox"/> 60 <input type="checkbox"/> 30
9	Completion Period in months	AS PER REQUIREMENT OF COLLEGE
10	Location (Work/services/items) *	KAMALA NEHRU COLLEGE
11	Pin code	110049
12	Pre Bid Meeting *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If Pre Bid Meeting is Yes	YES
12 (a)	Pre Bid Meeting Place *	KAMALA NEHRU COLLEGE
12 (b)	Pre Bid Meeting Address *	AUGUST KRANTI MARG NEW DELHI-110049
13	Bid Opening Place *	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
14	Tenderer Class *	A B C D E <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <input type="checkbox"/> Others
15	Inviting Officer *	PRINCIPAL KAMALA NEHRU COLLEGE
16	Inviting Officer Address * Phone/email:	KAMALA NEHRU COLLEGE (UNIVERSITY OF DELHI), AUGUST KRANTI MARG NEW DELHI- 110049 CONTACT@ 011-26494881

**Government e-Procurement System
Tender Work Input Form**

(E) Fee Details:

1	Tender Charges:	NOT APPLICABLE
1 (a)	Tender Fee	
1 (e)	Tender Fee Payable To *	NOT APPLICABLE
1 (f)	Tender Fee Payable At *	NOT APPLICABLE
1 (b)	Processing Fee	NOT APPLICABLE
1 (c)	Surcharges	NOT APPLICABLE
1 (d)	Other Charges	NOT APPLICABLE
2	EMD Fee	NOT APPLICABLE
2 (a)	If EMD Fee is Fixed EMD Amount:	If EMD Fee is Percentage EMD Percentage (%):
2 (b)	Performance Security	5% of Tender Value
3	EMD Exemption Allowed	<input type="radio"/> Full <input type="radio"/> Partial <input checked="" type="radio"/> None
3 (a)	If EMD Exemption Allowed is Partial, EMD Exemption Percentage %	

(F) Critical Dates:

DD / MM / YYYY

Hrs Mins

1	Publishing Date	09	01	2025	11	00	AM
2	Document Sale Start Date	09	01	2025	12	30	PM
3	Document Sale End Date	30	01	2025	12	30	PM
4	Seek Clarification Start Date	11	01	2025	11	00	AM
5	Seek Clarification End Date	12	01	2025	5	00	AM
6	Pre Bid Meeting Date	13	01	2025	3	00	PM
7	Bid Submission Start Date	09	01	2025	12	30	PM
8	Bid Submission End Date	30	01	2025	12	30	PM
9	Bid Opening Date (Tech)	31	01	2025	11	00	AM
10	Bid Opening Date (Fin)	03	02	2025	11	00	AM

Government e-Procurement System
Tender Work Input Form

(G) Bid Openers Selection:

	Name/Designation	Email ID
BO1	PRINCIPAL KAMALA NEHRU COLLEGE	Office@knc.du.ac.in
BO2	ADMINISTRATIVE OFFICER	ao@knc.du.ac.in
BO3	BURSAR	

(E) Uploading the Tender documents:(only pdf,jpg,xls & rar files allowed)

SNo	File name	Description	Type	Size:
1		AS PER TENDER ATTACHED		
2				
3				
4				
5				

Prepared by:

Name/Designation

अनुभाग अधिकारी (प्रशा.) / Section Officer (Admn.)
कमला नेहरू कॉलेज / Kamala Nehru College
दिल्ली विश्वविद्यालय / University of Delhi
अगस्त क्रांति मार्ग / August Kranti Marg
नई दिल्ली-110049 / New Delhi-110049

प्रशासनिक अधिकारी / Administrative Officer
कमला नेहरू कॉलेज / Kamala Nehru College
दिल्ली विश्वविद्यालय / University of Delhi
अगस्त क्रांति मार्ग / August Kranti Marg
नई दिल्ली-110049 / New Delhi-110049

Approved by:

Name/Designation

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